



《聖嘉勒女書院法團校董會家長校董選舉候選人名單及選舉安排和時間表》

敬啟者：早前曾發信邀請家長自薦或提名其他家長參選成為家長校董候選人，並已接獲兩位家長之提名，現謹向各家長公佈候選人名單及解釋有關選舉的安排和時間表，並隨函附上由候選人提供的個人資料簡介和選票，以供參考。

家長校董選舉程序:

1. 選舉程序

1.1 投票日期及方法

1.1.1 家長可於二零一五年四月二十二至二十四日下午三時前投票

1.1.2 家長可親身將選票投入投票箱或經女兒把選票交回班主任，選票必須封好，然後才放入投票箱。

1.1.3 為確保選舉公平，投票以不記名方式進行，即投票人不得在選票上寫上自己的姓名或任何可辨識身分的符號，亦不得讓其他投票人目睹他投票給哪一位候選人。

1.1.4 投票箱將鎖好，鎖匙由「選舉委員會」主任保存。

1.2 點票

1.2.1 點票日期為二零一五年四月二十五日(星期六)下午的中三家長日期間

1.2.2 點票地點為本校禮堂

1.2.3 點票工作由「選舉委員會」負責，並由選舉主任及校長監票。「選舉委員會」確保所有選票均已從投票箱倒出，才開始點票。

1.2.4 所有家長、各候選人均可出席見證點票工作。

1.2.5 如有以下情況，選票當作無效：

1.2.5.1 選票上所投的候選人數目，超逾空缺數目；或

1.2.5.2 選票填寫不當；或

1.2.5.3 選票加上可令人辨識投票者身分的符號。

1.2.6 按「法團校董會」章程規定，「法團校董會」設有一名家校董及一名替代家長校董。故此，獲得最多選票的候選人，將獲提名註冊為家長校董；而獲得第二最多選票的候選人，將獲提名註冊為替代家長校董。若兩個或以上候選人得票相同，則由「選舉委員會」主任以抽籤決定。

1.3 公布結果

1.3.1 「選舉委員會」將致函所有家長，公布選舉結果。

1.4 上訴機制

1.4.1 如落選的候選人或任何合資格的投票人不滿選舉結果，可在結果公布後的一星期內，以書面形式向「本會」執行委員會提出上訴，列明上訴的理由。收到上訴後，「本會」的執行委員會將成立三人小組作出調查，三人小組在收到上訴後兩星期內將調查結果交付執行委員會討論及決定。

1.4.2 上訴結果將在家長校董選舉結果公布後的一個月內通知上訴人。如上訴得直，「本會」將另訂日期重選。

2. 選舉後跟進事項

「本會」向「法團校董會」提名獲選的家長出任「學校」的家長校董及替代家長校董。

聖嘉勒女書院家長教師會
選舉委員會謹啟

二零一五年四月十四日



14th April, 2015.

Dear Parents,

**Introduction of Nominated Candidates, Arrangement and Timetable
of Parent Manager Election of the Incorporate Management Committee**

Following the letter sent to you regarding the self-nomination and nomination of parent manager, we have received nominations from two parents. We would like to inform you of the list of nominated candidates, the arrangement and the timetable of the election procedures. For your reference, please find enclosed the information supplied by the candidates.

Election Procedures of the Parent Manager:

1. Election Procedures

1.1. Date and Method of Voting

1.1.1. Parents may vote between **22nd April, 2015 and 24th April, 2015 (3 p.m.)**.

1.1.2. Parents may cast their ballot in the collection box in school **in person** or by their daughter to either of their class teachers. The vote must be sealed before being cast in the collection box.

1.1.3. The voting shall be conducted by secret ballot in compliance with the principle of confidentiality, i.e. electors are not allowed to put down their names or any marks of identification on the ballot paper and should not let the other electors see whom they have voted for.

1.1.4. The ballot box will be locked and the key should be kept by the Returning Officer.

1.2. Counting of votes

1.2.1. Votes will be counted in the afternoon of 25th April, 2015 (Saturday) during the S3 Parents Day.

1.2.2. The counting will take place in the Hall.

1.2.3. The counting of votes will be carried out by the "Election Committee", supervised by the Election Committee Officer and the school principal.

1.2.4. The Election Committee will ensure all ballot papers have been poured out from the ballot box before counting starts.

1.2.5. The ballot will be declared invalid under any of the following circumstances:

1.2.5.1. The number of candidates being voted on the ballot paper exceeds the number of vacancies;

1.2.5.2. The ballot has not been properly marked; OR

1.2.5.3. The ballot has been marked in such a way that the identity of the elector can be traced.

1.2.6. According to the Regulations of the Incorporate Management Committee of the school (IMC), the IMC consists of a parent manager and an alternate parent manager. The one who obtains the greatest number of votes will be nominated for registration as the parent manager whereas the one who obtains the next greatest number of votes will be nominated for registration as the alternate parent manager. When two or more candidates obtain the same number of votes, then drawing lots should be conducted.

1.3. Announcement of the Result

1.3.1. The Election Committee will inform all parents of the result in writing.

1.4. Appeal

1.4.1. If any of the unsuccessful candidates is dissatisfied with the result of the election, he or she may apply for appeal in writing within one week of the announcement of the result, specifying the reason in the correspondence. Upon receipt of the application for appeal, the PTA will form a committee to investigate. The investigation committee will report the investigation to the Executive Committee for discussion and decision.

1.4.2. The result of the appeal will be informed to the applicant within one month of the announcement of the election result. If the appeal were granted, the PTA would schedule a date for re-election.

2. Follow – Up Action after Election

The PTA will nominate the successful candidates to the IMC to be the parent manager and the alternate parent manager.

Yours sincerely,
LI Ming Kit
Chairman of Parent-Teacher Association



《聖嘉勒女書院法團校董會家長校董選舉候選人名單》

**Introduction of Nominated Candidates, Arrangement and Timetable
of Parent Manager Election of the Incorporate Management Committee**

1.	候選人姓名: 李明傑先生 Nominated Candidate: Mr. Ronald Li	女兒就讀班級: 中二 S2	
	<p>本人李明傑為退休銀行管理人員，現任家教會主席，自從大女兒七年前入讀聖嘉勒女書院後，我便開始參與家教會的義工服務。五年前退休後，我更可以全身投入家教會的工作。現時大女兒已經畢業，而小女兒正就讀中二。我樂此不疲地參與家教會工作，希望藉此團結更多家長，共同為家校合作努力，令同學們有更理想的學習和成長環境。</p> <p>我參選家長校董的目的，是希望利用自己過去近三十年在工作上所累積的管理知識和經驗，並通過家教會各種渠道廣泛聽取和收集各級家長對學校發展的意見，以家長代表的角色，在校董會內積極提出改善校政的意見，與其他校董一起共同完成校董會的使命，為學校訂定發展路向及政策，確保課程寬廣而均衡，以符合學生需要，並促進家庭、學校和社區之間的關係。</p>		
2.	候選人姓名: 梁天豪先生 Nominated Candidate: Mr. David Leung	女兒就讀班級: 中二	
<p>本人梁天豪是一位註冊認可的 NLP 身心語言程式學執行師及催眠治療師，亦是一位資深的教育工作者，擁有超過二十五年的教學及企業培訓經驗。工餘熱心參與各項公職及義工，本人一直關注中小學之教育改革及各項課程發展，過往曾獲委任行政長官卓越教學獎之評審，亦為不同中小學課程發展委員會出謀獻策。過去二年，本人有幸獲選為聖嘉勒女書院家長替代校董，為了做好工作，更完成由中文大學舉辦的校董培訓，任內積極參與各項學校活動和會議，充分表達意見。本人希望繼續能為聖嘉勒女書院法團校董會服務，共建家校合作的橋樑。</p>			



ST. CLARE'S GIRLS' SCHOOL PARENTS-TEACHERS ASSOCIATION

聖嘉勒女書院家長教師會

50 Mount Davis Road, Hong Kong.



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父親
或監護人填寫
For Father Or Guardian

《聖嘉勒女書院法團校董會家長校董選舉》

St. Clare's Girls' School Parent-Teachers Association Election of Parent Manager

選票 Ballot paper

投票日期：二零一五年四月二十二至二十四日下午三時前

Voting Period: 2015/4/22 to 2015/4/24 3:00 p.m.

填寫選票前請細閱以下的「投票人須知」

Please read carefully the 'Directions for Voting' before casting vote.

投票人須知 Directions for Voting

1. 在其中一位候選人的編號旁空格內加上「✓」號。
Mark a "✓" in the box against the number of ONE of the candidates.
2. 除「✓」號外，請勿在選票上劃上其他記號，否則選票將會作廢。
Put no other marks on the ballot paper other than the mark "✓" or it will be considered null and avoid.
3. 將選票對摺及密封，切勿讓他人看見你的選擇。投票是保密的。
Fold the ballot paper into two and seal. Do not let anyone see whom you vote for. The ballot is secret.
4. 親身將選票放入投票箱或經女兒把選票回班主任。
Put the ballot paper into the ballot box or return the ballot paper to the class teachers.

- 對摺 Fold -

請用藍色或黑色原子筆在選票上候選人編號旁邊的空格內加上「✓」號。

Please use a blue or black ball-point pen to mark a "✓" in the box against the number of the candidates you vote for.

候選人 Candidates

- | | | | |
|--------------------------|---|-------|-----------------|
| <input type="checkbox"/> | 1 | 李明傑先生 | Mr. Ronald Li |
| <input type="checkbox"/> | 2 | 梁天豪先生 | Mr. David Leung |



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《聖嘉勒女書院法團校董會家長校董選舉》

St. Clare's Girls' School Parent-Teachers Association Election of Parent Manager

選票

Ballot paper



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母親
或監護人填寫
For Mother Or Guardian

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選票

Ballot paper